

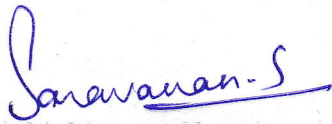
**Academic Year 2022-2023**

**Odd Semester**

**Date 25.05.2023**

**Notice**

The IQAC Meeting No.30 (Opening Meeting of Even Semester) for the Academic year 2022 - 2023 will be held on 31<sup>st</sup> May, 2023, in the Staff Common Room. The agenda is attached along with this notice. All the faculty members are requested to the meeting and provide their valuable inputs to take necessary action in this regard.

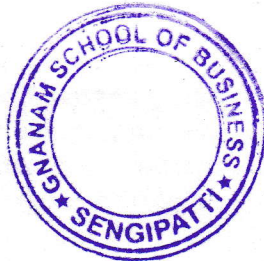


**IQAC Co-ordinator**



**Chairperson**

**Director,  
Gnanam School of Business,  
Mary's Nagar,  
Trichy-Thanjavur Express Way,  
Sengipatti-613 402.  
THANJAVUR.**





**GNANAM**  
SCHOOL OF BUSINESS  
Wisdom in Business

**IQAC**  
Internal Quality Assurance Cell

**Faculty Meeting  
Organized  
by  
IQAC  
Annual Review Meeting (Academics and Value Addition)**  
\*\*\*\*\*

|                        |                                 |                         |
|------------------------|---------------------------------|-------------------------|
| <b>Date:</b> 31.5.2023 | <b>Day:</b> Wednesday           | <b>Time:</b> 3pm to 4pm |
| <b>Meeting No.</b> 30  | <b>Venue:</b> Staff Common Room |                         |

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**AGENDA:**

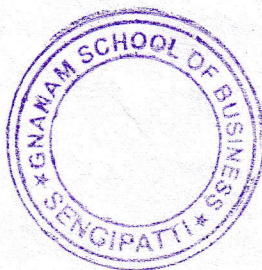
|                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. <b>Welcome Address</b> by Mr.S.Saravanan, Assistant Professor, GSB.                                                                           |
| 2. <b>Presentation by Academic Co-ordinators (I &amp; II Year) about;</b>                                                                        |
| a. Value Additions Planned and Delivered (2022-23)                                                                                               |
| b. P2P; PEP; GAT Planned and Delivered                                                                                                           |
| c. Difficulties & Challenges in delivering the Value Additions 2022-23                                                                           |
| 3. Ideas and Suggestions for better planning and implementation of Academic Delivery and Value Additions for the Upcoming Academic Year 2023-24. |
| 4. Other Issues/Discussion Points (if any)                                                                                                       |
| 5. <b>Vote of Thanks</b> by Dr. B. Issac Johny Rajadurai, Assistant Professor, GSB.                                                              |

\*\*\*\*\*

**DISCUSSION POINTS:**

1. The welcome address was presented by Mr.S.Saravanan, Faculty Co-ordinator – IQAC.
2. Each faculty members presented their commitments delivered in the recent past semester; namely;
  - a. Courses Handled
  - b. Course Results and Pass Percentage of Results (After Revaluation)
  - c. Value Addition Planned and Delivered for the year 2022-23 for their respective Courses Handled
  - d. Club Activities and their respective events;
  - e. Administrative and other Responsibilities
3. Later, the planned activities are compared with the target set last year and the gap was identified. The reasons for non-implementation was discussed in detail and remedial measures were suggested by faculty members.
4. The next faculty meeting is scheduled on 3<sup>rd</sup> Week of July for the Academic Year 2023- 24.
5. Dr.B.Issac Johny Rajadurai delivered a warm thanking note to all the faculty members for their presence and report. With the due vote of thanks in place, the meeting was duly wound up.

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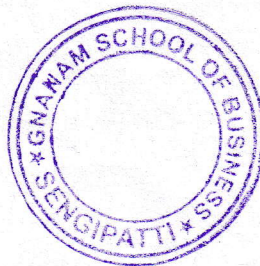
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SCHOOL OF BUSINESS  
Wisdom in Business

**IQAC**  
Internal Quality Assurance Cell

**MEMBERS PRESENT IN THE MEETING:**

|     |                              |  |
|-----|------------------------------|--|
| 1.  | Dr.S.Sundar                  |  |
| 2.  | Dr.S.P.S.Aruldoss            |  |
| 3.  | Dr. S. Christina Sheela      |  |
| 4.  | Dr.P.Aranganathan            |  |
| 5.  | Dr. R.Thirumurugan           |  |
| 6.  | Mr.S.Saravanan               |  |
| 7.  | Dr. M.Chithra Balamurugan    |  |
| 8.  | Dr. Nafeesathul Basariya     |  |
| 9.  | Dr. B. Issac Johny Rajadurai |  |
| 10. | Mr.S.Manikandan              |  |
| 11. | Mr.Asvagosh Durairajan       |  |
| 12. | Mr. Karthick                 |  |

**Faculty Co-ordinator - IQAC** 31/5/23  
(Mr. S.Saravanan)



**Director**  
(Dr.S.Sundar)

**Director,**  
Gnanam School of Business,  
Mary's Nagar,  
Trichy-Thanjavur Express Way,  
Sengipatti-613 402.  
THANJAVUR.

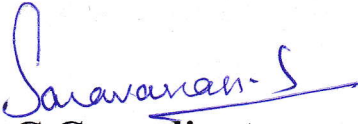
**Academic Year 2022-2023**

**Odd Semester**

**Date 25.01.2023**

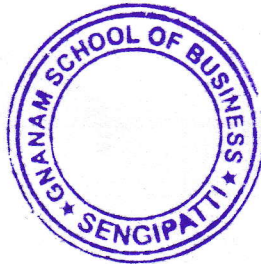
**Notice**

The IQAC Meeting No. 29 (Opening Meeting of Even Semester) for the Academic year 2022 - 2023 will be held on 30<sup>th</sup> January, 2023, in the Staff Common Room. The agenda is attached along with this notice. All the faculty members are requested to the meeting and provide their valuable inputs to take necessary action in this regard.

  
**IQAC Co-ordinator**

  
**Chairperson**

**Director,  
Gnanam School of Business,  
Mary's Nagar,  
Trichy-Thanjavur Express Way,  
Sengipatti-613 402.  
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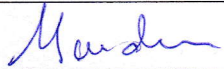
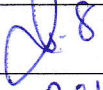
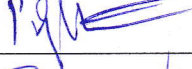
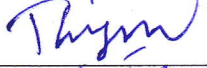
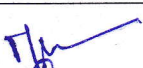
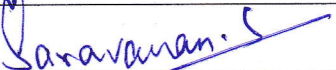
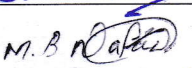
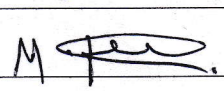


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### DISCUSSION POINTS

1. The previous meeting's minutes was read and cross verified with list of activities achieved and activities yet to be achieved.
2. Value Added Courses (VAC) for the II and IV Semester discussed. As planned, the Personality Enrichment Programme (PEP) for the II Semester and IV Semester discussed in detail.
3. The NAAC II Cycle progression was discussed in detail.
4. Vote of Thanks was proposed by Dr.S.Christina Sheela , Associate Professor, GSB

### **MEMBERS PRESENT IN THE MEETING:**

| S.NO. | NAME OF THE FACULTY MEMBER | SIGNATURE                                                                            |
|-------|----------------------------|--------------------------------------------------------------------------------------|
| 1.    | Dr.S.Sundar                |    |
| 2.    | Dr.S.P.S.Aruldoss          |     |
| 3.    | Dr. S. Christina Sheela    |     |
| 4.    | Dr.P.Aranganathan          |   |
| 5.    | Dr. R.Thiru Murugan        |   |
| 6.    | Dr. M.Chithra Balamurugan  |   |
| 7.    | Dr. Issac B. Johny         |  |
| 8.    | Mr.S.Manikandan            |   |
| 9.    | Mr.S.Saravanan             |  |
| 10.   | Dr. Nafeesathul Basariya   |  |
| 11.   | Mr.Asvagosh Durairaj       |  |
| 12.   | Mr.M.Karthick              |  |

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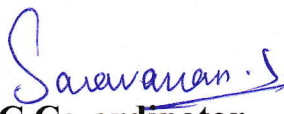
## Faculty Meeting

**Date:** 30.01.2023/**Day:** Monday/**Time:** 04:15pm to 05:15pm/**Venue:** Faculty Common Room

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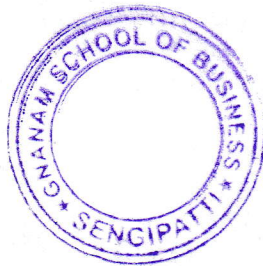
### AGENDA

1. Value Added Courses (VAC) for the II and IV Semester
2. on of Events and Academic Activities conducted in the Odd Semester for the AY 2022-2023 till the I & III Semester
3. Discussion related to NAAC II Cycle Process
4. Vote of Thanks by Dr.S.Christina Sheela , Associate Professor, GSB

  
**IQAC Co-ordinator**

  
**Chairperson**

**Director,  
Gnanam School of Business,  
Mary's Nagar,  
Trichy-Thanjavur Express Way,  
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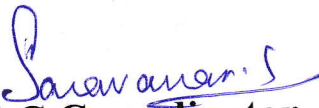
**Academic Year 2022-2023**

**Odd Semester**

**Date 09.01.2023**

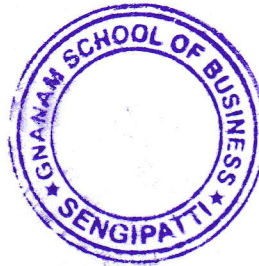
**Notice**

The IQAC Meeting No. 28 (Closing Meeting) for the Academic year 2022 - 2023 Odd semester closing is to be held on 12<sup>th</sup> January, 2023, in the faculty meeting hall. The agenda is attached along with this notice. All the faculty members are requested to the meeting and provide their valuable inputs to take necessary action in this regard.

  
**IQAC Co-ordinator**

  
**Chairperson**

**Director,  
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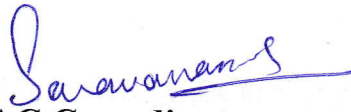
## Faculty Meeting

**Date:** 12.01.2023/**Day:** Thursday/**Time:** 3:00pm to 04:15pm/**Venue:** Faculty Common Room

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### AGENDA

1. Glancing of Previous Minuts of the Meeting
2. Discussion of Events and Academic Activities conducted in the Odd Semester for the AY 2022-2023 till the I & III Sem
3. Discussion related to NAAC II Cycle Process
4. Vote of Thanks by Dr.P.Aranganathan, Associate Professor, GSB

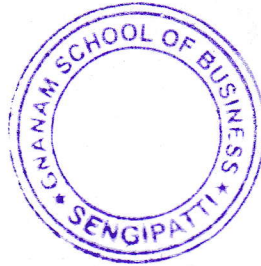


**IQAC Co-ordinator**



**Chairperson**

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THANJAVUR.**

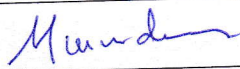
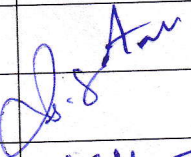
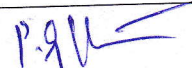
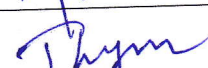
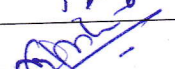
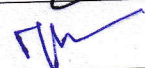
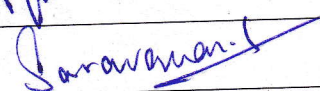
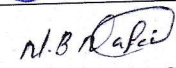
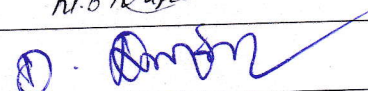


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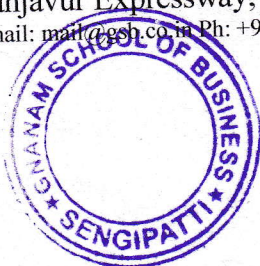
### DISCUSSION POINTS

1. The previous meeting's minutes was read and cross verified with list of activities achieved and activities yet to be achieved.
2. Each faculty member presented their subject related academic activities carried out and how it is beneficial to the students in conceptual and contextual level. Also, the club activities of each faculty was discussed in detail.
3. The NAAC - II Cycle was discussed in detail. Each faculty members were presenting their criterion allocated to them. The gaps in each criterion were noted. The faculty members were requested to put efforts to upgrade the files regarding NAAC.
5. At the end of the Meeting, Dr.P.Araanganathan, Associate Professor, GSB proposed vote of thanks.

### **MEMBERS PRESENT IN THE MEETING:**

| S.NO. | NAME OF THE FACULTY MEMBER | SIGNATURE                                                                            |
|-------|----------------------------|--------------------------------------------------------------------------------------|
| 1.    | Dr.S.Sundar                |   |
| 2.    | Dr.S.P.S.Aruldoss          |   |
| 3.    | Dr. S. Christina Sheela    |                                                                                      |
| 4.    | Dr.P.Araanganathan         |  |
| 5.    | Dr. R.Thiru Murugan        |  |
| 6.    | Dr. M.Chithra Balamurugan  |   |
| 7.    | Dr. Issac B. Johny         |  |
| 8.    | Mr.S.Manikandan            |   |
| 9.    | Mr.S.Saravanan             |  |
| 10.   | Dr. Nafeesathul Basariya   |  |
| 11.   | Mr.Asvagosh Durairaj       |  |
| 12.   | Mr.M.Karthick              |  |

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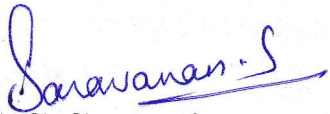
**Academic Year 2022-2023**

**Odd Semester**

**Date 10.8.2022**

**Notice**

The IQAC Meeting No. 27 (Opening Meeting) for the Academic year 2022 - 2023 Odd semester is to be held on 12<sup>th</sup> August, 2022 in the faculty meeting hall. The agenda is attached along with this notice. All the faculty members are requested to the meeting and provide their valuable inputs to take necessary action in this regard.

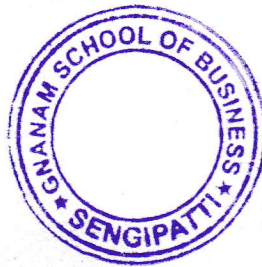


**IQAC Co-ordinator**



**Chairperson**

**Director,**  
**Gnanam School of Business,**  
**Mary's Nagar,**  
Trichy-Thanjavur Express Way,  
613402, Thanjavur District.



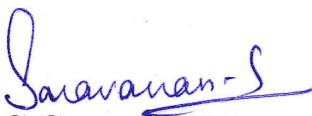
## Faculty Meeting

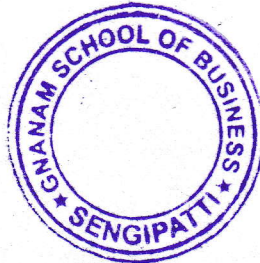
**Date:** 12.8.2022/**Day:** Friday/**Time:** 2:30pm to 5:00pm/ **Venue:** Faculty Common Room

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### AGENDA

1. Welcome Address: Mr.S.Saravanan, Assistant Professor, GSB
2. Subject Allocation (I & III Semester)
3. Roles and Responsibilities to Faculty Members
4. Mapping Activities in Academic Calendar
5. Time Table
6. CoE – Norms and Regulations
7. Enhancing Teaching Pedagogy with Experiential Learning
8. Mentoring Process & P2P Filling
9. Value Added Courses/Seminars for the Academic Year
10. Event Pro IQAC Committee Members for this Academic Year
11. Proposals from Academic and Non-Academic Clubs
12. Usage of Moodle for the Academic Activities
13. Induction Programme and Bridge Course Schedule
14. Summer Internships
15. Vote of Thanks by Dr.M.Chithra

  
**IQAC Co-ordinator**



  
**Chairperson**

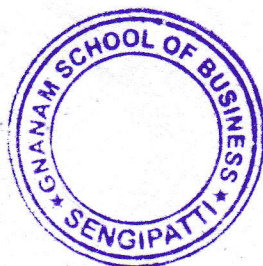
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### **DISCUSSION POINTS**

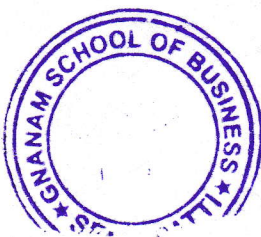
1. The meeting has begun with the set agenda and formal welcome address was delivered by Prof.S.Saravanan, GSB.
2. The subject allocation for the I Semester and III Semester was discussed and duly allocated. It is attached as annexure here The faculty members were allocated with the subjects what they have requested via subject allocation forms prior to the meeting. Each faculty is allocated with on an average two or three subjects combining I and II year.
3. Apart from academic assignment of handling courses, the second agenda is to assign additional academic responsibilities such as controller, academic Co-ordinator(s), AICTE, Anna University, Library, Training and Placement, accreditation, student clubs and various statutory committees.
4. The academic calendar for the academic year 2022 - 2023 was discussed and all the activities charted in it. It is decided to include all the key activities including bridge course, CIA-I, holidays, other planned student activities and conference dates were mapped and included in the academic calendar from August, 2022 to January, 2023. With the due inputs, the academic calendar draft will be finalized and circulated to faculty members and students.
5. The time table is taken into consideration as the next agenda. By considering the core papers and specialization papers in the III Semester, it is decided to keep the fixed time table format for this semester. It would be easy to administer the sessions and include the value added seminar, conference, student activities in a fixed time table format. It is accepted by all the faculty members.
6. The next agenda is examination (internal) conduction and related issues. It is decided to frame the question papers as per the Bloom's Taxonomy with mapping of different levels and course outcomes. The students those who do not score required marks to pass the exams will undergo remedial sessions.

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7. The enhancement teaching methodology to deliver the content to the students was discussed. Apart from the lecture and case method, it is decided to bring the simulation method in place to give live and application based learning to face the future industrial decision-making challenges. Each faculty members are requested to adopt diverse teaching methodologies to enrich the student's learning.
8. The mentoring process is a pivotal aspect of GSB as a benchmark activity. The faculty members were instructed to mentor the existing mentees and the newly added mentees (Demings of GSB) effectively. Also, they should be guided to fill the Passport to Placement (P2P) document properly and track their progress individually week after week.
9. There are two key aspects instructed to faculty members. The first aspect is Value Added Courses (VAC). There are four Value Added Courses proposed to II year students and one to the first year students. The second one Value Added Seminars (VAS). Each subject faculty members has to identify minimum of one VAS to their respective subjects which may be handled by them or any other external expert. It will enrich any of the special aspect of the respective subject of the students.
10. The events which were conducted prior covid-19 were emphasized to re-introduce in the upcoming academic year namely Prayukti Divas, Maximus (Intra Collegiate Student Competition) and other activities.
11. The metric for faculty assessment in progress. It will be presented later in a separate meeting.
12. The faculty academic coordinator's of the I and II Year along with the Director, CEO and faculty coordinator are the members of IQAC Committee. The IQAC committee will meet timely occasions with agenda.
13. The proposals are expected from the faculty coordinators of academic and non-academic clubs for this academic year. The student-run activities of each clubs has to be conducted every week in the scheduled time.
14. The induction programme for the I Years students (Demings of GSB) was discussed. The topics, sequence of sessions and the guest to be invited were discussed. It is reiterated that the students has to gain a good exposure through the induction programme.

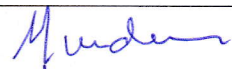
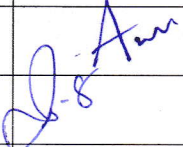
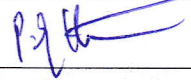
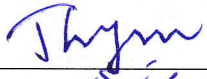
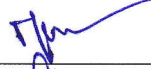
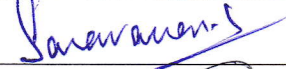
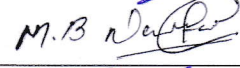
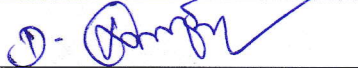
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15. The second year students those who underwent internship has to be guided by the faculty members to submit their internship report in the stipulated time. Their key learning and skill-upgradation has to be test by the external member assessment. The report and presentation has to come-up with quality.

16. At the end of the meeting with the set agenda, a formal vote of thanks was proposed by Dr.M.Chithra. GSB.

**MEMBERS PRESENT IN THE MEETING:**

| S.NO. | NAME OF THE FACULTY MEMBER | SIGNATURE                                                                            |
|-------|----------------------------|--------------------------------------------------------------------------------------|
| 1.    | Dr.S.Sundar                |    |
| 2.    | Dr.S.P.S.Aruldoss          |     |
| 3.    | Dr. S. Christina Sheela    |     |
| 4.    | Dr.P.Araanganathan         |    |
| 5.    | Dr. R.Thiru Murugan        |   |
| 6.    | Dr. M.Chithra Balamurugan  |   |
| 7.    | Dr. Issac B. Johny         |  |
| 8.    | Mr.S.Manikandan            |   |
| 9.    | Mr.S.Saravanan             |  |
| 10.   | Dr. Nafeesathul Basariya   |  |
| 11.   | Mr.Asvagosh Durairajan     |  |
| 12.   | Mr.M.Karthick              |  |